

TRAFFORD COUNCIL

Report to: Council
Date: 18 March 2020
Report for: Decision
Report of: Corporate Director of Governance and Community Strategy

Report Title

Draft Timetable of Council and Committee Meetings – 2020/21

Summary

To adopt a provisional timetable of Council and Committee meetings for the 2020/21 municipal year.

Recommendation(s)

That the provisional timetable of Council and Committee meetings for the 2020/21 municipal year be approved, as set out in Appendix 1 to this report and recommended to the Annual Meeting of the Council on 27 May 2020.

Contact person for access to background papers and further information:

Name: Ian Cockill
Extension: 1387

Background Papers:

None

Implications

Relationship to Policy Framework/Corporate Priorities	Adoption of a timetable of meetings will enable key decisions to be programmed that will assist in the delivery of the Policy Framework and the Council's Corporate Priorities.
Financial	There are no significant financial implications arising from this report.
Legal Implications:	In accordance with the Local Government Act 1972 (as amended), the Council is required to give public notice of meetings of the Council and its committees.
Equality/Diversity Implications	None
Sustainability Implications	None
Staffing/E-Government/Asset Management Implications	None
Risk Management Implications	None
Health and Safety Implications	None

1. Background

- 1.1 The current timetable of meetings expires with the Annual Meeting on 27 May 2020. Members are required, therefore, to consider a draft timetable for the following municipal year, in advance of a decision being made at the Annual Meeting of the Council in May.

2. Purpose of Report

- 2.1 To adopt a provisional timetable of Council and Committee meetings for the 2019-20 municipal year. The timetable is broadly consistent with the pattern and frequency of meetings in 2019/2020 and is set out at Appendix 1 to the report.
- 2.2 Adoption of a calendar for the next municipal year will assist with the preparation of individual committee work programmes following the local elections in May 2020. A timetable of meetings will enable Members and officers to plan accordingly and ensure that the Council's decision-making processes continue to operate on a planned basis.

3. Recommendation

- 3.1 The Council is requested to consider a provisional programme of meetings for the 2020/2021 municipal year, for recommendation to the Annual Meeting of the Council on 27 May 2020.
- 3.2 The Council is also requested to consider an associated report of the Monitoring Officer recommending new emergency provisions to the Council's Constitution to enable the Council to operate more flexibly and expediently in light of the unprecedented circumstances presented by the current Coronavirus Pandemic.